

INSTRUCTIONS TO BIDDERS/TERMS & CONDITIONS FOR ANNUAL CONTRACTS

Bidders are urged to promptly review the requirements of these specification, terms and conditions and submit questions for resolution as early as possible during the bid period. Questions or concerns must be submitted in writing to the purchasing division during the bid period. Otherwise, this will be construed as acceptance by the bidders that the intent of the specifications, terms and conditions are clear and that competitive bids may be obtained as specified herein. Protests with regard to the specification, terms and conditions documents will not be considered after bids are opened.

1. Read the entire bid, including all terms and conditions and specifications.
2. This proposal is to establish firm prices for materials supplies and services for the contract period shown. Delivery shall be made or services provided as needed throughout the contract period, or as required by the specification. Quantities, if shown, are estimated only. Smaller or larger quantities may be purchased based upon the needs of the City-Parish. There is no guaranteed minimum quantity.
3. The contract shall be firm through the period indicated on the cover sheet. Upon agreement of both the contractor and the City - Parish, the contract may be extended a second or a third year or other shortened specified time periods. Extension of the contract into the second or third time periods shall be made by letter on or before the expiration of the contract. Extension is only possible if all prices and conditions remain the same.
4. Proposals are mailed only as a courtesy. The City - Parish does not assume responsibility for failure of bidders to receive proposals. Bidders should rely only on advertisements in the local newspaper, and should personally pick up proposals and specifications. Full information may be obtained, or any questions answered, by contacting the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802 or by calling (225) 389-3259.
5. The contract title, bidder's name, address and bid opening date should be clearly printed or typed on the outside of the bid envelope. Only one bid will be accepted from each bidder for the same job. Alternates will not be accepted unless specifically requested in the proposal. Submission of more than one bid or alternates not requested may be grounds for rejection of all bids by the bidder.
6. The method of delivery of bids is the responsibility of the bidder. All bids must be received by the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802 on or before the specified bid opening date and time. Late bids will not be considered under any circumstances.
7. Failure to deliver within the time specified in the bid will constitute a default and may cause cancellation of the contract. Where the city has determined the contractor to be in default, the city reserves right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
8. Except for bids submitted through the www.bidexpress.com on-line bidding site, bids shall be accepted only on proposal forms furnished by the City of Baton Rouge and Parish of East Baton Rouge Purchasing Division. The City - Parish will only accept bids from those bidders in whose names the proposal forms and/or specifications were issued. Altered or incomplete proposals, or the use of substitute forms or documents, shall render the bid non-responsive and subject to rejection. The entire proposal package, including the specifications and copies of any addenda issued shall be submitted to the Purchasing Division as the bid.
9. All proposals must be typed or written in ink. Any erasures, strikeover and/or changes to prices should be initialed by the bidder. Failure to initial may be cause for rejection of the bid as non-responsive.
10. All proposals must be manually signed by a properly authorized party. Failure to do so shall cause the bid to be rejected as non-responsive.
11. Where one or more vendor's exact products or typical workmanship is designated as the level of quality desired or equivalent, the Purchasing Division reserves the right to determine the acceptability of any equivalent offered.

12. If bidding other than specified, sufficient information should be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications. Failure to comply with this request may eliminate your bid from consideration. If requested, literature and/or specifications must be submitted within seven (7) days.
13. Written addenda issued prior to bid opening which modifies the proposal shall become a part of the proposal for bid, and shall be incorporated within the purchase order and/or contract. Only a written interpretation or correction by Addendum shall be binding. Bidders shall not rely upon any interpretation or correction given by any other method.
14. For Printing solicitations, artwork, dies and/or molds shall become the property of the City - Parish Government and must be returned to the Purchasing Division, 222 Saint Louis Street, 8th Floor, Room 826, Baton Rouge, LA 70802, upon completion of the order.
15. All applicable chemicals, herbicides, pesticides and hazardous materials must be registered for sale in Louisiana by the Department of Agriculture, State of Louisiana, registered with the EPA and must meet all requirements of Louisiana State Laws. Bidders must submit product label, material safety data sheet and EPA registry number with bid. This information will be required on any subsequent deliveries if there is a change in chemical content or a different product is being supplied. Failure to submit this data may be cause for the bid to be rejected or the contract canceled.
16. Delivery of items must be made on time to City - Parish final destinations within East Baton Rouge Parish. All freight charges shall be prepaid by vendor.
17. The City - Parish reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.
18. All bidders should submit with their bid, or have on file with the Purchasing Division, a City - Parish Business Profile Data Form. The Business Profile Data Form is available at the Purchasing Department section of the City of Baton Rouge website, www.brgov.com, or by calling the Purchasing Department at 225-389-3259.
19. The State of Louisiana Code of Governmental Ethics places restrictions on awarding contracts or purchase orders to persons who are employed by any agency of the City - Parish Government, or any business of which he or his spouse has more than a twenty-five percent (25%) interest. The Code also prescribes other restrictions against conflict of interest and establishes guidelines to assure that appropriate ethical standards are followed. If any question exists regarding potential violation of the Code of Ethics, bidders should contact the Purchasing Division prior to submission of the bid. Any violation of the Code of Ethics shall be grounds for disqualification of bid or cancellation of contract.
20. City - Parish purchases are exempt from state and local taxes.
21. The City - Parish reserves the right to terminate this contract prior to the end of the contract period on twenty-four (24) hours written notice for unsatisfactory performance. Termination under this paragraph shall not relieve either party of any obligation or liability that may have occurred prior to the effective date of termination.
22. In accordance with Louisiana Revised Statutes, a preference may be allowed for equivalent products produced, manufactured or grown in Louisiana and/or firms doing business in the State of Louisiana. Do you claim this preference if allowed?

YES ____ NO _____. If this preference is claimed, attach substantiating information to the proposal to show the basis for the claim.
23. Right To Audit Clause: The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract.
24. In accordance with the provisions of LA. R.S. 38:2212.9, in awarding contracts after August 15, 2010, any public entity is authorized to reject the lowest bid from, or not award the contract to, a business in which any individual with an ownership interest of five percent or more has been convicted of, or has entered a plea of guilty or ***Nolo Contendere*** to any state felony crime or equivalent federal felony crime committed in the solicitation or execution of a contract or bid awarded under the laws governing public contracts under the provisions of Chapter 10 of this Title, professional, personal, consulting, and social services procurement under the provisions of Chapter 16 of Title 39 of the Louisiana

Revised Statutes of 1950, or the Louisiana Procurement Code under the provisions of Chapter 17 of Title 39 of the Louisiana Revised Statutes of 1950.

25. In accordance with Louisiana Law (R.S. 12:262.1 and 12:1308.2), all corporations and limited liability companies must be in good standing with the Louisiana Secretary of State at the time of execution of the contract.
26. Terms and Conditions: This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, vendor agrees that contrary terms and conditions which may be included in their bid are nullified; and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana as required by Louisiana Law.
27. Certification of no suspension or debarment. By signing and submitting any bid for \$25,000 or more, the bidder certifies that their company, any subcontractors, or principals are not suspended or debarred by the general services administration (GSA) in "Audit Requirements In subpart F of the Office of Management and Budget's uniform administrative requirements, cost principles, and audit requirements for federal awards" (Formerly OMB circular a-133).

A list of parties who have been suspended or debarred can be viewed via the internet at <http://www.sam.gov>
28. Bid prices shall include delivery of all items F.O.B. destination or as otherwise provided. Bids containing "Payment in Advance" or "C.O.D. requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
29. Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined within 72 hours after bid opening. Information pertaining to completed files may be secured by visiting the Purchasing Division during normal working hours. Written bid tabulations may be accessed at: <http://brgov.com/dept/purchase/bidresults.asp>.
30. Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure, to indemnify, and hold harmless, the city, its agents and employees from and against all claims and actions for bodily injury, death or property damages caused by fault of the contractor, its officers, its agents, or its employees. Contractor is obligated to indemnify only to the extent of the fault of the contractor, its officers, its agents, or its employees, however the contractor shall have no obligation as set forth with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the City, its officers, its agents, or its employees.
31. Vendors submitting signed bids agree to EEOC compliance and certify that they agree to adhere to the mandates dictated by Title VI and VII of the Civil Right Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

FEDERAL CLAUSES, IF APPLICABLE.

I. Remedies for Breach

Bidder acknowledges that contracts in excess of the simplified purchase threshold (\$150,000.00) shall contain provisions allowing for administrative, contractual, or legal remedies for contractor breaches of the contract terms, and shall provide for such remedial actions as appropriate.

II. Termination and Settlement

Bidder acknowledges that contracts in excess of \$10,000.00 shall contain termination provisions including the manner in which termination shall be effected and the basis for settlement. In addition, such provisions shall describe conditions for termination due to fault and for termination due to circumstances outside of the contractors' control.

III. Access to Records

Bidder acknowledges that all contracts (except those for less than the small purchase threshold) shall include provisions authorizing the recipient, US Funding Agency, the Comptroller General, or any of their duly authorized representatives access to all books, documents, papers, and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions.

IV. Equal Employment Opportunity

Bidder acknowledges that all contracts shall contain provisions requiring compliance with

E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11236 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Dept. of Labor.

V. Copeland "Anti-Kickback" Act

Bidder acknowledges that all construction/repair contracts and sub-grants in excess of \$2,000 shall include provisions requiring compliance with the Copeland "Anti-kickback" Act (18

U.S.C. §3141-3148), which provides that each contractor or sub-recipient shall be prohibited from inducing any person employed in the construction, completion, or repair of public work, to give up any part of the entitled.

VI. Davis-Bacon Act

Bidder acknowledges that all construction contracts in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act, which requires contractors to pay laborers and mechanics wages at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. Additionally, contractors shall be required to pay wages not less than once a week.

VII. Contract Work Hours and Safety Standards Act

Bidder acknowledges that all construction contracts in excess of \$2,000, and all other contracts involving the employment of mechanics or laborers in excess of \$2,500 shall include provisions for compliance with sections 102 and 107 of the Contract Work Hours and Safety Standards Act, which requires each contractor to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours. Section 107 is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous.

VIII. Rights to Inventions Made Under a Contract or Agreement

Bidder acknowledges that contracts for the performance of experimental, developmental, or research work shall include provisions providing for the rights of the Federal Government and the recipient in any resulting invention in

accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and the Small Business Firms Under Governments Grants, Contracts, and Cooperative Agreements"

IX. Clean Air Act

Bidder acknowledges that the Clean Air Act (CAA) is the comprehensive federal law regulating air emissions from stationary and mobile sources. Among other things, this law authorizes EPA to establish National Ambient Air Quality Standards (NAAQS) to protect public health and public welfare and to regulate emissions of hazardous air pollutants

X. Energy policy and conservation act

The contractor hereby recognizes the mandatory standards and policies relating to energy Efficiency which is contained in the state energy conservation plan issued in compliance with the energy policy and Conservation act (P.L. 94-163).

Bidders must agree to keep informed of and comply with all federal, state and local laws, ordinances and regulations which affect their employees or prospective employees.

CITY OF BATON ROUGE
PARISH OF EAST BATON ROUGE
PURCHASING DIVISION

The intent of this proposal is to provide for the purchase and delivery of new uniforms and uniform jackets for the Emergency Medical Services in accordance with the specifications. All bidders should enclose with their bid two (2) copies of detailed manufacturers specifications on the uniforms and jackets being bid including a complete list of any deviations from the specifications listed. Literature and/or specifications must be submitted upon request; if requested literature and/or specifications must be submitted within seven (7) days. The evaluation of the clothing offered and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Division after consultation with the using agency.

FITTING: The vendor shall provide fittings and alterations for all personnel in Baton Rouge as necessary. Alterations must be completed within forty-eight (48) hours after fitting.

SAMPLE: Sample(s) may be required. When requested, samples must be furnished at vendor's expense, and received not later than seven (7) days after request. Packages should be clearly labeled with the file number. Each individual sample with the package should be clearly labeled with bidder's name, manufacturer's brand name and number, file number and item referenced. Any part of merchandise received that does not meet the quality standards and construction of the sample will be rejected and returned at vendor's expense. Any other sample received, if not destroyed in testing, may be returned at the bidder's expense. Request for return, shipping authorization, and sufficient return postage must be received no later than 10 days after receipt of sample.

DELIVERY: Delivery must be made within two (2) weeks after receipt of order.

SIZES: The following male and female sizes must be available: Trousers - Sizes 28 - 54 - short and long must be available; Shirts - Men's Sizes 14-1/2 - 20; Women's - Sizes 6-24; Jackets - Size XS-XXXXL. Belt - sizes 26" - 58". (Indicate any additional charge for larger sizes.)

EMBLEMS: Bid price shall include application of up to three (3) emblems to all shirts. All emblems will be provided by the agency.

PATCHES: Bid price shall include application of three (3) cloth patches. All patches will be provided by the agency. A representative sampling is shown in Attachment A.

QUALITY LEVEL: All items shall be new, unused, and a current standard product of an established Manufacturer, except for such deviations as may be required by each item specification. Items shall have a neat, well finished appearance and shall be free of all imperfections and/or defects which might affect overall appearance, normal life or service ability. Seconds, irregulars, shorts, or run-of-the-mill are not acceptable. There shall be no broken or loose yarns, stitches or seams. Threads shall be trimmed, hems shall be smooth, straight and uniform.

SCHEDULE OF BID ITEMS

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
0001	Short or long sleeve uniform shirt per specification. Flying Cross UD 12000 or approved equal. Product Bid_____	400	EA	\$_____	\$_____
0002	Uniform dress trousers per specification. Flying Cross Lot 3900 or approved equal. Product Bid_____	400	EA	\$_____	\$_____
0003	Windbreaker Jacket per specification. Liberty Lot 526 MNV or approved equal. Product Bid_____	75	EA	\$_____	\$_____
0004	Belt per specification. Vogel Lot 5560 or approved equal. Product Bid_____	100	EA	\$_____	\$_____
0005	Boots, per specification. 6", Water proof, Thorogood #834-6218 or approved equal. Product Bid_____	20	EA	\$_____	\$_____
0006	Boots per specification #20072.66 dated January 2010, 8", Water proof, lace up, Thorogood #834-6189 or approved equal. Product Bid_____	20	EA	\$_____	\$_____
0007	Tactical Lightweight trousers, per specification. Propper F525250450 or approved equal. Product Bid_____	200	EA	\$_____	\$_____
0008	Tactical Lightweight shorts, same as item 12 with a 9" inseam, per specification. Propper F525350450 or approved equal Product Bid_____	50	EA	\$_____	\$_____

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
0009	Performance Short-Sleeve Polo Shirt, per specification. Eldeco-K51 or approved equal. Product Bid_____	200	EA	\$_____	\$_____
0010	Public Safety Parka: ANSI Class 3, Color: HV Yellow 062. per specifications. Sizes Small through XXXX Large Spiewak-S578B or approved equal Product Bid_____	200	EA	\$_____	\$_____
0011	Public Safety Fleece Color – Black 003, per specifications. Sizes Small through XXXX Large Spiewak-S327-Black or approved equal Product bid_____	200	EA	\$_____	\$_____

SPECIFICATIONS

Emergency Medical Services Uniform Dress Shirt

STYLE: Shall be a standard quality short sleeve or long sleeve tailored shirt, cut on a form fitting line.

MATERIAL: Shall be an 8 ounce per linear yard 100% textured woven polyester with a zelcon finish, and a tropical weave such as Tex-Trop. Knit or Polyester Gabardine is not acceptable.

TAILORING: All stitches shall be of proper tension and size to avoid puckering after the shirt has been laundered and to provide durable press performance. All sewing shall be with Dacron care thread to match shirt fabric. The collar shall be single stitched 1/4" from edge. The pocket and flaps shall be single stitched on the edge.

COLLAR: Convertible collar shall be one piece and measure 3-1/4" long at the points and 1-5/8" wide at back. The collar shall be made with permanent collar stays of good quality stalar vinyl 2-3/4" in length and 3/8" wide. There must be tie space of approximately 1/4" when the collar is buttoned. Inner stand and inner yoke shall be made of 100% nylon Rip-Stop fabric (70/70 denier, 112 X 100) with permanent press finish. Collar is to be lined with 100% Dacron.

SLEEVES: Sleeves shall be straight and whole with 5/8" hem. The finish shall be 9-1/2" long from shoulder seam. The sleeves shall be secured to the body of the shirt by a narrow stitch with a safety stitch to properly strengthen the seam. This same stitch must be used on the side closing seams as well.

Long sleeve to have a full button placket with two (2) buttons on sleeve cuff. Sleeve lengths to be available from 31" through 37".

FRONT: The front shall have a facing 3-1/4" in width extending from neckline to bottom of shirt provided by a turn under of material. The left front shall have seven (7) buttonholes, 3/4" from edge and 3-1/2" apart. Button to be securely attached through two thickness of material forming right front and shall correspond to each buttonhole.

BACK: There is to be a yoke composed of an outer piece of the same material as the basic shirt and an inner piece of 100% nylon Rip-Stop fabric (70/70 denier, 112 X 100).

POCKETS: Shall have two breast pockets with mitered corners to finish 5-5/8" wide and 6-1/4" long. The left breast pocket to have a pencil opening about 1-1/4". Both pockets shall have a 1-1/2" box pleat stitched top and bottom to prevent spreading.

FLAPS: Shall have two scalloped flaps to finish 5-3/4" in length, 2-3/4" in width at center and 2-1/2" in width at sides. Flaps to be secured to front of shirt with two rows of stitching approximately 1/4" above top of pocket. The left flap to have a pencil opening about 1-1/2" in width. Flaps to be interlined with 425 weight mellopress. The side points of the flaps are to be secured to the pocket with Velcro fasteners sewn onto the flaps and pockets.

Emergency Medical Services
Uniform Dress Shirt

BADGE TAB: Shall be reinforced on the inside of the shirt by a strip of material 1-1/2" wide, stitched and folded so that raw edges are not showing. The stitch to reinforcement strip shall extend from the flap stitch to the joining seam at the front of the yoke. Shall have two small horizontal buttonholes 1-1/4" apart with the bottom buttonhole 1-1/4" above top of left flap.

SHOULDER STRAPS: The shoulder straps shall be pointed at the end toward the neck of the shirt. The other end shall be sewn in sleeve head seam. The pointed ends shall be fastened with one button. The straps shall measure 2" at the sleeve and taper to 1-3/8". Straps to be set about 1/2" from the collar. Shoulder straps shall be box stitched to the shoulders with a row of cross stitching 2" from sleeve head seam and diagonally across from each end of seam to the sleeve head seam.

CREASES: Shirt to have permanent military creases: one crease in each front extending from hem to joining seam; three (3) vertical creases in back; middle crease on center back line; side back creases spaced equally from center crease. Creases to be stitched in shirt.

BUTTONS/ZIPPER: Buttons shall be made from thermo-setting polyester material and shall match fabric. A color coordinated heavy duty zipper shall be provided to join the shirt front. The first, second and bottom buttons shall join the shirt front.

COLOR: Dark navy. Must match existing uniform shirts.

SIZE: Size shall be marked with indelible ink on inside of collar and on outside of left front tail. Sizes to be by neck size only, S-M-L not acceptable. Female size must also be provided.

PRESSING AND PACKING: Shirts shall be carefully pressed by hand in first class manner. Shirts shall be packed three per box with sizes marked on the outside of the box at one end.

Emergency Medical Services
Uniforms Dress Trousers

FABRIC: 100% Dacron/Polyester textured.

COLOR: Navy blue.

DESIGN: Trousers shall be manufactured from up-to-date patterns and shall be designed so that there will be no "peg" at the hip, or a baggy seat. The front shall be plain (no pleats), two 1/4" top pockets, and two hip pockets. The left hip pocket shall have a tab to button. The front pocket shall have a minimum opening of 6-1/2" and shall be 6" deep from the bottom of the opening. They shall be stitched, turned and top stitched. The hip pockets shall have an opening of approximately 6" from bar-tack to bar-tack and shall be 6" deep. Hip pockets will be of the double welt method, and shall be finished in such a manner that there is no top stitching. The welts shall be interlined with pella. All pockets must have a firm straight bar-tack for reinforcing strength.

POCKETING: The pocketing shall be 50% polyester, 50% cotton blend, minimum, 2.70 weight with a minimum 70 X 60 count. The color of the pocketing shall be black, medium blue or brown so as to be the same color or a contrasting color to the outer fabric. White or off-white color pocketing is not acceptable.

WAISTBAND: Waistband curtain to be of the same fabric as the pocketing (black, medium blue or brown; 50% polyester, 50% cotton) and shall close with a hook and eye. The waistband curtain must be attached to the trouser with a zigzag stitch.

FLY LINING: The right fly shall be the same fabric and color as the waistband and pocketing. The right fly lining must be sewn to the left fly below the zipper with strong closure. There must be French fly closure on the inside of the right fly. The fabric for the French fly must be the same as the outer material of the trousers.

BELT LOOPS: There shall be a minimum of 7 belt loops 3/4" wide, double thickness. Each loop must be interlined with a non-woven fabric. All loops, except for the back center loop, must be sewn into the bottom of the waistband. The top of all loops shall be caught into the waistband curtain seam. The waistband shall measure approximately 2" wide when finished - wide enough to comfortably accommodate a belt 1-5/8" wide.

MISCELLANEOUS: Trousers must have a Talon #42 memory lock zipper, the tape of which has permanent press finish. There shall be a bar-tack at the bottom of the fly going through the zipper tape. The trousers must be seamed with matching thread and the seat seam stitched with two (2) threads. All exposed inside edges must be serged.

LABELS: The trousers must have a care label permanently affixed and must also have size label showing fiber content with WPL number.

Emergency Medical Services
Uniform Windbreaker

General: Liberty Model 523MNV or equivalent, fully lined with 100% Nylon Taffeta. 26" average length. Banded Collar for styled appearance. Epaulets with X stitched and Metal P Buttons. Two Pleated Patch Pockets with flaps & Metal P buttons. Panel Front construction with two set-in hand warmer pockets. Inside Breast Patch Pocket.

Material: 100% Polyester Oxford. Acrylic Back Coated Shell Material for water & wind resistance 200 Denier with Acrylic Back Coating and Durable Water Repellent Finish.

Additional Features:

Shirred Elastic waistband. Zipper side vents with tab Delrin non-freeze zipper. Badge Tap with Metal Eyelets sewn on.

Liner: Zip out liner 4.4oz bonded 100% Poly Fiberfill, Nylon face & back, inside cargo.

Color: Navy Equal to Liberty Lot 526MNV.

Size: Small thru 6XL

SIZE TAG AND CARE INSTRUCTIONS: Each jacket shall have a sewn in label giving care instructions and shall be marked with lot number, size, fiber content and WPL number.

FINISHING: The jacket shall be made in a first class workmanlike manner with all loose threads removed.

WARRANTY: One year against workmanship or fabric defects.

BELT

Emergency Medical Services

STYLE: Vogel Style 5560V 1-1/2" black top grain leather. Leather to be deeply embossed basket weave to match existing uniform belt. Belt to have a quality Velcro fastener to assure smooth dressy appearance.

BOOTS

STYLE: Thorogood 6" and 8", waterproof lace up boots with black full grain leather/black action leather/1200 Denier nylon, two density rubber with integrated EVA outer soles, two zone wicking mesh liner, removable two density polyurethane "shock zone" insert with air flow vent insoles, composite shank, total non-metallic thoro-dri waterproof system, blood borne pathogen compliant.

KHAKI PANTS AND SHIRTS

SHIRT STYLE: Dickies #1574KH, 65% polyester/ 35% cotton, 5 ½ oz. twill khaki short sleeve work shirt with visa stain release finish and extra long tail.

PANT STYLE: Dickies #874KH, 65% polyester/35% cotton, 8 ½ oz. twill khaki work pants with flat front, permanent crease, distinctive tunnel belt loops, lock stitched hem, and scotch guard stain release finish.

EMS Tactical Trousers

GENERAL

The intent of this specification is to provide for the purchase and delivery of new EMS Tactical Trousers comparable to Proper International style #F2220-82, as specified below. Bidders must enclose with their bid two (2) copies of detailed manufacturers specifications on the clothing being bid including a complete list of any deviations from the specifications listed. The evaluation of the product offered and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Division after consultation with the using agency.

Details:

- 65% Polyester/ 35% Cotton Canvas
- Color: Khaki
- Fade and Wrinkle Resistant
- DuPont Teflon Coating to repel Liquid and Stains
- Sturdy Snap Closure with French Fly
- Heavy-Duty Double Seat and Knee
- Action Stretch Waistband
- Nine Pocket Design with Internal Knee Pad Openings for tactical duty and training
- Wallet Pocket-in-a-Pocket

Men's Sizes: 28-54

Women's Sizes 2-20

Men's Tactical Shorts

- Same Details as Trousers w/ 9" inseam

EMS Mocean Performance Polo Shirt (Short Sleeve)

GENERAL

The intent of this specification is to provide for the purchase and delivery of new EMS Polo Shirts comparable to Mocean Performance Polo Shirt Style #0352N, short sleeve, as specified below. Bidders must enclose with their bid two (2) copies of detailed manufacturers specifications on the clothing being bid including a complete list of any deviations from the specifications listed. The evaluation of the product offered and the determination of the lowest responsive and responsible bidder will be the sole responsibility of the Purchasing Division after consultation with the using agency.

Components

The performance Polo Shirt shell consists of micro-denier polyolefin no hole mesh knit and is unlined. It is hip length and has short sleeves, an oversized chest and is designed to be worn over body armor and perspiration management liners.

Fabric

Shirt Shell Fabric

Fabric: 100% Micro-Denier Polyolefin
Construction: No Hole Mesh Knit
Yarns: Face- Spin Yarn 36 singles
Stitch- 70 denier microfilament polyester
Width: 58/60 inches
Weight: 5.2 oz/ yard²
Finish: Piece Dyed/ Q-WICK

Short Sleeve Performance Polo

Color: Navy

The construction and top stitch thread shall match the color of the shell fabric.
The buttons and binding tape shall match the color of the shell fabric.

Style

Mocean Style # 0352N "Performance Polo-Short Sleeve"

The performance Polo Shirt features a two button placket and set-in sleeves, it has placket and shoulder epaulets and short sleeves. The chest is over sized and the color and cuffs are made from the shirt shell fabric. It has a split tail hem and it is unlined and uninsulated. The Polo Shirt is designed to be worn over body armor.

Front

The front shall be one piece construction. The front shell has a center front placket with a two-button closure. The front placket shall house a microphone epaulet. The chest is over sized to accommodate body armor. The front length shall be a minimum of 36-inches long.

Placket

The placket assembly shall be in a French seam design and set in the boxed seam below the collar of the upper front. Both left and right placket shall be made of the same fabric as the shirt and be fused with a non-woven material during its sub-assembly. The left placket shall be faced and the right front placket shall be lined. The left and right front placket facing shall be sewn into the box seam in a neat and durable manner. The left and right front placket shall be stitched, turned and topstitched 1/16 inch gauge to the front shell. The bottom edge of the placket shall form a sharp 90° turn along the bottom of the box seam and be stitched turned and topstitched 1/16 inch gauge.

Collar

The collar and the collar lining shall be made from the shirt shell fabric and shall be fused with non-woven material during its sub-assembly. The front of the collar shall finish ¾ inch from the vertical edge of the front placket. The collar edges shall measure 3 inches wide at the center front and 3 inches wide at the center back. The collar top shall be edge-stitched ¼ inch gauge and shall be 17 ½ inches across the top. The collar and body seam shall be finished with bias cut binding tape. The binding tape shall be made with the shirt shell fabric. The binding tape shall be set via a mechanical folder and top stitched 1/16 inch. The ends of the binding tape shall be sewn into the front placket and box seam. The exterior of the collar and body seam shall be top stitched ¼ inch gauge.

Back

The back shall be one piece construction. It shall measure a minimum of 31 ½ inch long from the center collar seam to the bottom of the hem. The back shall have a dropped hem tail.

Sleeves

The sleeves shall have set-in shoulders and be one piece construction. The sleeves shall measure 11-inches wide at the shoulder seam and measure 22 inches long from the center of the back collar to the end of the cuff opening. The cuff opening shall measure 6 inches wide.

Cuff

The cuff piece shall be made of shirt shell fabric. The cuff shall be folded in half, surged on sewn to the sleeve piece with 3-thread over lock. The cuff shall finish 1 inch wide.

Epaulets

There shall be an epaulet on each shoulder. The epaulet shall measure 1 ½ inches wide and shall be of the same fabric as the shell fabric. The epaulet shall be folded and edge stitched 1/16 inch gauge. The end of each epaulet shall be sewn (o/c) in the top shoulder seam between the body & sleeve seams. The epaulets shall extend 5 1/2 inches from the top shoulder seam toward the collar and straddle the front and back panel shoulder seam. There shall be a single needle top stitch that secures the epaulet to the shoulder. The stitching shall form a 2 x 2 inch, boxed-x design that originates at the top shoulder seam. The epaulet shall finish in a pointed shape. The point of origin for the epaulet finish point shall be 4 ½ inches from the shoulder seam. The finish point shall be secured to the shoulder seam via a button. There shall be a 3/8 inch buttonhole ¾ inch from the finish point on the epaulet and a button sewn to shoulder seam. There shall be a microphone tab in the placket. The epaulet shall measure ½ inch wide and shall be of the same fabric as the shirt shell fabric. The epaulet shall be folded and edge stitched 1/16 inch gauge. The ends of

the epaulet shall be set above the placket assembly in between the placket seam and box seam. The epaulet shall be set no more than ¼ inch above the bottom of the box seam.

Hem

The hem shall be of a split tail design. The hem shall be vented at the sides. The side vent shall extend 2 inches up from the front hem finished edge and shall be bar tacked where it intersects at the side seam. The hem shall be 3-thread edge stitched folded ¾ inch and double needle top stitched ¼ inch gauge. The hem shall be 2 inches longer in the back.

Buttons

The buttons shall be first grade 24 ligne melamine and have two thread holes. The buttons shall be dyed to match the shirt shell fabric color.

Seams and stitching

All stitching shall be lock stitch type 301. All exposed exterior seams, excluding under sleeves and side seam shall be topstitched ¼ inch gauge.

Thread

All construction thread shall be minimum size Tex 30 or 50/2. All top stitch thread shall be minimum size Tex 40 or 30/2.

Sizes

Shirt shall be available in following sizes: XS-8X

Labels

Manufacture and size labels be sewn onto the binding tape in the center of the back collar. Care instruction, manufacture's identification and R/N # shall be sewn into the left side seam of the lower body.

Emergency Medical Services
Public Safety Parka

Spiewak Vizguard Public Safety Systems Parka S578V or Equivalent

- Must comply with ANSI 107-2004 Class 3
- Color: HV Yellow 062
- Waterproof, breathable and windproof
- Outershell with sealed seams
- 2” Silver high intensity retro-reflective material
- Three-piece waterproof drop-in hood
- Pit zips under sleeve to allow ventilation
- Performance sleeve for complete range of motion
- Full zip-to-neck collar
- Large inside storage pocket
- Badge tab on left chest
- Inside zippered security pocket
- Bottom lining zipper and hidden zipper in the inside storage pocket allow access to shell for personalization
- 4” black lettering across top back of jacket to read EMS (ATTACHMENT B)

Spiewak Public Safety Performance Fleece S327 or Equivalent

- Color: Black 003
- High quality non-pill micro fleece with nylon Tactel shell on high stress areas
- Designed specifically for public safety requirements
- Zippered handwarmer pockets
- Epaulets with integrated mic tab
- Badge tab included unattached in pocket for optional sew-on
- Full zip-to-the-neck collar
- Two inside zippered storage pockets
- Structured support for reinforcement on shoulders and elbows
- Sleeves are fully lined with smooth tricot for ease of wear
- Shock corded waist drawcord with snap tabs to secure inside the garment
- May be zipped into several shells for severe winter protection

AFFIDAVIT

STATE OF LOUISIANA
PARISH OF EAST BATON ROUGE

BEFORE ME, the undersigned authority, personally came and appeared:

who, being duly sworn did depose and say:

That he is a duly authorized representative of _____

receiving value for services rendered in connection with:

A16-0525 EMERGENCY MEDICAL SERVICE UNIFORMS & JACKETS

a public project of the City of Baton Rouge, Parish of East Baton Rouge, Louisiana: that he has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by him whose services in connection with the construction, alteration, or demolition of the public building or project or in securing the public contract were in the regular course of their duties for him; and that no part of the contract price received by him was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by him whose services in connection with the construction of the public building or project were in the regular course of their duties for him:

That this affidavit is executed in compliance with the provisions of L.R.S. 38:2224

Signature

SWORN TO AND SUBSCRIBED before me, on this _____ day of _____ 2016.

SAMPLE AGREEMENT

THIS AGREEMENT, made and entered into at Baton Rouge, Louisiana, effective the _____ day of _____, 20____, by and between the City of Baton Rouge and Parish of East Baton Rouge (herein after called "Owner") and _____ (herein after called "Contractor").

The Contractor shall perform all work required by the Contract Documents for the following services:

Annual Contract Number and Title _____ Contract Period _____

1. The following Contract Documents are all hereby made a part of this Agreement to the same extent as if incorporated herein in full:
 - A. Bid Documents complete with terms and conditions
 - B. The Contractor's Proposal with all attachments.
 - C. The Specifications
 - D. The following enumerated addenda:
2. No amendment to this Contract shall be made except upon the written consent of the parties.
3. Insurance and Indemnity requirements shall conform to those stated in the specifications.
4. Contractor shall be paid an amount based on the attached Exhibit A:
5. Right to Audit/Records Retention. The Contractor shall permit the authorized representative of the City-Parish to periodically inspect and audit all data and records of the Contractor relating to his performance under this contract. Louisiana Revised Statute 44:36 Preservation of Records states that public records shall be preserved and maintained for a period of at least (3) three years from the date on which the public record was made.
6. Payment terms for services will be Net 30 days based on the monthly invoice. Agencies will be invoiced monthly in arrears by the contractor. Advanced payments shall not be made.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective as of the date first written above.

WITNESS:

CITY OF BATON ROUGE
AND PARISH OF EAST BATON ROUGE
Owner

By _____
Melvin L. "Kip" Holden, Mayor-President

WITNESS:

Contractor

By _____

(Typed Name and Title)

BIDDER'S ORGANIZATION

BIDDER IS:

AN INDIVIDUAL

Individual's Name: _____

Doing business as: _____

Address: _____

Telephone No.: _____ Fax No.: _____

A PARTNERSHIP

Firm Name: _____

Address: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____

A LIMITED LIABILITY COMPANY

Company Name: _____

Address: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____

A CORPORATION

IF BID IS BY A CORPORATION, THE CORPORATE RESOLUTION MUST BE SUBMITTED WITH BID.

Corporation Name: _____

Address: _____

State of Incorporation: _____

Name of person authorized to sign: _____

Title: _____

Telephone No.: _____ Fax No.: _____

IF BID IS BY A JOINT VENTURE, ALL PARTIES TO THE BID MUST COMPLETE THIS FORM.

CORPORATE RESOLUTION

A meeting of the Board of Directors of _____ a corporation organized under the laws of the State of _____ and domiciled in _____ was held this day of _____, 20 _____ and was attended by a quorum of the members of the Board of Directors.

The following resolution was offered, duly seconded and after discussion was unanimously adopted by said quorum:

BE IT RESOLVED, that _____ is hereby authorized to submit proposals and execute agreements on behalf of this corporation with the City of Baton Rouge, and Parish of East Baton Rouge.

BE IT FURTHER RESOLVED, that said authorization and appointment shall remain in full force and effect, unless revoked by resolution of this Board of Directors and that said revocation will not take effect until the Purchasing Director of the Parish of East Baton Rouge, shall have been furnished a copy of said resolution, duly certified.

I, _____, hereby certify that I am the Secretary of _____, a corporation created under the laws of the State of _____ domiciled in _____; that the foregoing is a true and exact copy of a resolution adopted by a quorum of the Board of Directors of said corporation at a meeting legally called and held on the _____ day of _____, 20____, as said resolution appears of record in the Official Minutes of the Board of Directors in my possession.

This _____ day of _____, 20_____.

SECRETARY